

# TOWN OF WILTON

## SELECTMEN'S MINUTES

Date: April 7, 2014  
Time: 6:30 P.M.  
Place: Town Office

Present: Chairman William F. Condra and Selectmen Richard E. Swanson, Kermit R. Williams, and Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Condra.

He introduced Bill Letsky from Virtual Towns and Schools who gave a presentation about his company's website design business. A contract has already been signed for the services offered by Virtual Towns and Schools, but Selectman Williams wanted to see the presentation. A question and answer period followed the presentation. The Selectmen agreed to move ahead with the design picked by the office staff during their meeting with Mr. Letsky prior to the Selectmen's meeting.

Next on the agenda was Treasurer Jerry Greene. He had been asked to come before the Board to discuss tax rates and the procedure used to set the rate each year. Selectman Swanson began the discussion about how the rate setting had taken place last year. He talked about the interactive form supplied by the State for use in determining a rate. Rick would like to work with Jerry to keep track of where we are during the year. Jerry said to Rick that very little is in his control but he suggested reviewing and meeting quarterly with Department Heads. Jerry explained how they make use of some of the reserves to help keep the tax rate down, but the Selectmen control that not the Treasurer. He reminded the Selectmen that they only have control of 1/3 of the tax rate. Selectman Swanson spoke of his goals for next year: To keep the taxes flat or go back a year, and to give the

employees a 3% increase. Additional discussion included finding the areas with flexibility; making Department Heads a big part of the process; possibly doing it globally; and meeting midyear to look at the budgets. The Board thanked Jerry for his time.

Chairman Condra updated the Board with the new contact list for the Town Hall building.

Next, they discussed a request from the Greater Wilton Republican Committee to use the Town Hall Courtroom for ongoing meetings that would not be open to the public. Selectman Williams said the Democrats hold meetings at the Library but a requirement is that the meetings must be open to the public. Selectman Swanson said that his opposition lies with not having the Courtroom available for public meetings when needed; but he would be fine with an occasional use. Kermit will look at the RSA's to see if there is anything that limits using it for private functions.

Next, they discussed the letter sent to Senator Development regarding the number of bedrooms in an apartment they rent out. If there are three bedrooms, as advertised, then the septic system may not be adequate. The Town has the property listed as a two bedroom apartment. There has been no response to the letter yet.

The minutes were approved.

The accounts payable manifests were signed.

The meeting minutes were signed.

Payroll for period ending 4/5/14 was approved.

A School District Support Payment authorization letter was signed.

One (1) Elderly Exemption application was approved.

One (1) Pole License was approved.

A motion was made to adjourn the meeting at 8:59 P.M. by Selectman Williams, seconded by Selectman Swanson and followed by a vote

with all in favor.

Respectfully submitted;

Pamela L. Atwood,  
Recording Secretary